



LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

15th Floor SycipLaw Centre Bldg, #105 Paseo de Roxas St. 1226 Makati City
Telephone Number 8818-2200/ Fax Number 819-6176

INVITATION TO QUOTE FOR PROCUREMENT OF TEN (10) MIDRANGE LAPTOP UNIT
(LLFC-CAP-26-004)

REQUEST FOR QUOTATION (Small Value Procurement)

LBP Leasing and Finance Corporation (LLFC) through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement in accordance with Section 34 of the Implementing Rules and Regulations of the Republic Act No. 12009

Name of the Project	Procurement of Ten (10) Midrange Laptop Unit (LLFC-CAP-26-004)
Approved Budget of the Contract (ABC)	Seven Hundred Thousand Pesos (PhP700,000.00)

BACKGROUND

Part of the target Information System Strategic Plan (ISSP) project for the year 2026 is the procurement of mid-range laptops. These desktop units will be utilized by LLFC employees that supports their day-to-day work, with the latest processors, higher memory, and improved technology, resulting in better overall performance to keep up with the busy workweek. Currently, the corporation's existing laptop units which have been in use for years and above are already experiencing fault and are not able to handle or update existing system applications that are currently deployed.

OBJECTIVES

The objective for the procurement is to acquire new Laptop units that can handle the latest applications and software programs of LLFC for use by LLFC employees in their daily task and operations.

SPECIFICATIONS

QUANTITY	
Quantity	Ten (10) units
PERFORMANCE	
Processor	AMD Ryzen™ 5 230 (6C / 12T, 3.5 / 4.9GHz, 6MB L2 / 16MB L3)
AI PC Category	AI PC
NPU	Integrated AMD Ryzen™ AI, up to 16 TOPS
Graphics	Integrated AMD Radeon™ 760M Graphics
Chipset	AMD SoC Platform
Memory	1x 16GB SODIMM DDR5-5600
Memory Slots	Two DDR5 SODIMM slots, dual-channel capable
Max Memory	Up to 64GB DDR5-5600
Storage	512GB SSD M.2 2242 PCIe® 4.0x4 NVMe® Opal 2.0
Storage Support	Up to two drives, 2x M.2 SSD• M.2 2242 SSD up to 1TB• M.2 2280 SSD up to 1TB
Audio Chip	High Definition (HD) Audio, Senary SN6147 codec
Speakers	Stereo speakers, 2W x2, Dolby Atmos®, audio by HARMAN
Camera	5.0MP with Privacy Shutter
Microphone	2x, Array
Power Adapter	65W USB-C® (3-pin)
DESIGN	
Display	14" WUXGA (1920x1200) IPS 300nits Anti-glare, 45% NTSC, 60Hz
Keyboard	Backlit, English
Expansion Slots	Two M.2 slots (one for WLAN, one for SSD)
Case Color	Black
Case Material	Aluminium (Top), PC-ABS (Bottom)

Dimensions (WxDxH)	313 x 220.3 x 10.1/15.25 (front/rear), 20.5 (maximum) mm; 12.32 x 8.67 x 0.40/0.60 (front/rear), 0.81 (maximum) inches
Weight	Starting at 1.41 kg (3.11 lbs)
CONNECTIVITY	
Ethernet	100/1000M (RJ-45)
WLAN + Bluetooth [1]	Realtek® Wi-Fi® 6 RTL8852BE, 802.11ax 2x2 + BT5.3
Standard Ports	1x USB-A (USB 5Gbps / USB 3.2 Gen 1), 1x USB-A (USB 10Gbps / USB 3.2 Gen 2), Always On, 1x USB-C® (USB 5Gbps / USB 3.2 Gen 1), with USB PD 3.1 and DisplayPort™ 1.4, 1x USB-C® (USB4® 40Gbps), with USB PD 3.1 and DisplayPort™ 1.4a, 1x HDMI® 2.1, up to 4K/60Hz, 1x Headphone / microphone combo jack (3.5mm), 1x Ethernet (RJ-45)
SECURITY & PRIVACY	
Security Chip	Discrete TPM 2.0 Enabled
Physical Locks	Kensington® Nano Security Slot, 2.5 x 6 mm
Fingerprint Reader	Touch Style, Match-on-Chip, Integrated in Power Button
MANAGEABILITY	
System Management	Non-DASH
SERVICE	
Base Warranty	1-year, Onsite
Included Upgrade	3Y Premier Support Upgrade from 1Y Onsite
CERTIFICATIONS	
Green Certifications	ENERGY STAR® 9.0, EPEAT™ Gold Registered, ErP Lot 6/26, RoHS compliant, TCO Certified, generation 10
Mil-Spec Test	Mil-Spec Test MIL-STD-810H military test passed
Other Certifications	TÜV Rheinland® Low Blue Light (Software Solution)
SOFTWARE	
Operating System	Windows 11 Pro, English
Bundled Software	Bufferzone Standard 1-year
DELIVERY PERIOD	
Delivery Period	Fifteen (15) days

1. Please accomplish the following:

- Price Quotation Form (Annex "A") together with the supplier's official proposal/quotation
- Statement of Compliance under Schedule of Requirements and Technical Specifications (Annex "B")
- Original and notarized Omnibus Sworn Statement (Annex "C")
- Notarized Secretary's Certificate for proof of authorization

Submit in a sealed envelope to LBP Leasing and Finance Corporation office located at 15th Floor, SyCip Law Centre Bldg, #105 Paseo de Roxas St., Makati City **on or before February 16, 2025, 05:00PM** together with the **Certified True Copies** of the following **Eligibility documents**:

- Valid and current year Mayor's Permit
- Valid and current PhilGEPS Registration Number
- DTI/SEC Registration (for Partnership/Corporation)
- Latest Tax Clearance per E.O. 398, series of 2005
- BIR Certificate of Registration (Form 2303)
- Latest Income/Business Tax Return for two quarters

2. All quotations must include all applicable taxes and shall be valid for a period of thirty (30) calendar days from the deadline of submission of quotations. Quotations received in excess of the approved budget shall be automatically rejected.

3. Liquidated damages equivalent to one tenth (1/10) of the one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. LLFC may

rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.

4. The project shall be awarded to the proponent determined to have submitted the complete and lowest quotation including compliance to the Schedule of Requirements and Eligibility documents.
5. The prospective bidder shall be a Filipino citizen/sole proprietorship/partnership/Corporation duly organized under the laws of the Philippines.
6. LLFC reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein to accept the quotation as may be considered more advantageous to the Government.
7. Terms of payment shall be within thirty (30) calendar days from date of acceptance. The procurement of LLFC is subject to a final VAT withholding of five percent (5%) in addition to the applicable withholding tax.

For further information, please visit LBP Leasing and Finance Corporation office or contact the BAC Secretariat Ms. Jose Emmanuel I. Guerrero at telephone number 8818-2200 loc. 231 or send e-mail to procurement@lbpleasing.com

Date of issue: 12 February 2026

(Sgd.)

MS. RIZA M. HERNANDEZ

CHAIRPERSON

BIDS AND AWARDS COMMITTEE

Price Quotation Form

Date:

MS. RIZA M. HERNANDEZ

Chairperson, Bids and Awards Committee
LBP Leasing and Finance Corporation (LLFC)
15th Flr., Sycip Law Center, #105 Paseo de Roxas St.,
Makati City

Dear **Ms. Hernandez**:

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Description/ Specifications:	Qty.	Unit Price (P)	Total Price (P)
(In details)			
Amount in Words: _____ _____			
Warranty			

The above-quoted prices are inclusive of all costs and applicable taxes. Delivery **to LBP Leasing and Finance Corporation** shall be within fifteen (15) calendar days upon receipt of Purchase Order (P.O.) and Notice to Proceed.

Very truly yours,

Printed Name over Signature of Authorized Representative

Name of Company

Contact No./s

***Please submit all the required eligibility documents together with the Annexes "A, B and C"**

Schedule of Requirements and Eligibility Requirements

Bidders must state “**Comply**” in the column “Statement of Compliance” against each of the individual parameters.

Requirements		Statement of Compliance
Full specifications of Mid-range Laptop Units		
Quantity	Ten (10) units	
Processor	AMD Ryzen™ 5 230 (6C / 12T, 3.5 / 4.9GHz, 6MB L2 / 16MB L3)	
AI PC Category	AI PC	
NPU	Integrated AMD Ryzen™ AI, up to 16 TOPS	
Graphics	Integrated AMD Radeon™ 760M Graphics	
Chipset	AMD SoC Platform	
Memory	1x 16GB SODIMM DDR5-5600	
Memory Slots	Two DDR5 SODIMM slots, dual-channel capable	
Max Memory	Up to 64GB DDR5-5600	
Storage	512GB SSD M.2 2242 PCIe® 4.0x4 NVMe® Opal 2.0	
Storage Support	Up to two drives, 2x M.2 SSD• M.2 2242 SSD up to 1TB• M.2 2280 SSD up to 1TB	
Audio Chip	High Definition (HD) Audio, Senary SN6147 codec	
Speakers	Stereo speakers, 2W x2, Dolby Atmos®, audio by HARMAN	
Camera	5.0MP with Privacy Shutter	
Microphone	2x, Array	
Power Adapter	65W USB-C® (3-pin)	
Display	14" WUXGA (1920x1200) IPS 300nits Anti-glare, 45% NTSC, 60Hz	
Keyboard	Backlit, English	
Expansion Slots	Two M.2 slots (one for WLAN, one for SSD)	
Case Color	Black	
Case Material	Aluminium (Top), PC-ABS (Bottom)	
Dimensions (WxDxH)	313 x 220.3 x 10.1/15.25 (front/rear), 20.5 (maximum) mm; 12.32 x 8.67 x 0.40/0.60 (front/rear), 0.81 (maximum) inches	
Weight	Starting at 1.41 kg (3.11 lbs)	
Ethernet	100/1000M (RJ-45)	
WLAN + Bluetooth [1]	Realtek® Wi-Fi® 6 RTL8852BE, 802.11ax 2x2 + BT5.3	
Standard Ports	1x USB-A (USB 5Gbps / USB 3.2 Gen 1), 1x USB-A (USB 10Gbps / USB 3.2 Gen 2), Always On, 1x USB-C® (USB 5Gbps / USB 3.2 Gen 1), with USB PD 3.1 and DisplayPort™ 1.4, 1x USB-C® (USB4® 40Gbps), with USB PD 3.1 and DisplayPort™ 1.4a, 1x HDMI® 2.1, up to 4K/60Hz, 1x Headphone / microphone combo jack (3.5mm), 1x Ethernet (RJ-45)	
Security Chip	Discrete TPM 2.0 Enabled	
Physical Locks	Kensington® Nano Security Slot, 2.5 x 6 mm	
Fingerprint Reader	Touch Style, Match-on-Chip, Integrated in Power Button	
System Management	Non-DASH	
Base Warranty	1-year, Onsite	
Included Upgrade	3Y Premier Support Upgrade from 1Y Onsite	
Green Certifications	ENERGY STAR® 9.0, EPEAT™ Gold Registered, ErP Lot 6/26, RoHS compliant, TCO Certified, generation 10	
Mil-Spec Test	Mil-Spec Test MIL-STD-810H military test passed	
Other Certifications	TÜV Rheinland® Low Blue Light (Software Solution)	
Operating System	Windows 11 Pro, English	
Bundled Software	Bufferzone Standard 1-year	
Delivery Period	Fifteen (15) days	
Eligibility Requirements (Certified True Copies only) :		
1. Valid and Current Year Mayor's Permit or proof of application		
2. Valid and Current PhilGEPS Registration Number		
3. DTI / SEC Registration (for Partnership / Corporations)		
4. Latest Tax Clearance per E.O. 398, series of 2005		
5. BIR Certificate of Registration (Form 2303)		
6. Latest Income/Business Tax Return for two quarters		
7. Notarized Omnibus Sworn Statement (Annex C)		
8. Notarized Secretary's Certificate for proof of authorization		

Annex “B”

I hereby certify to comply and deliver all the above Schedule of Requirements.

**Name of Company
/Bidder**

**Signature over Printed Name of
Authorized Representative**

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;

3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder’s Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

* This form will not apply for WB funded projects.